



Title: Instructional Technology Coordinator

QUALIFICATIONS:

1. All proper licensure, certifications, and clearances to work as a teacher in the Commonwealth of Pennsylvania.
2. All proper licensure, certifications, and clearances to work for AIM including:
 - Special Education Certification or,
 - A certification in specific area of expertise;
 - CPR certification – AIM will provide training.
3. Such alternatives to the above qualifications as the Executive Director may find appropriate and acceptable.
4. All necessary clearances, including:
 - Child abuse clearance;
 - Criminal Background check;
 - Federal Bureau of Investigation fingerprint check; and
 - School Personnel Health Record with current Pulmonary Tuberculosis (TB) Skin Test.

REPORTS TO:

Head of School or designated supervisor as outlined on the AIM organization chart

JOB SUMMARY:

- Support students in grades 1- 12.
- Be well versed in assistive technologies that support reading, writing and math.
- Have a strong sense of the research that supports assistive technology.
- Have experience coaching faculty in the use of technology such as Smart Boards, I-Pads, Interactive table.
- Be interested in working with an ambitious school and an exciting faculty.

TERMS OF EMPLOYMENT:

August 25, 2015 – June 15, 2016. Salary to be established by the Executive Director.

EVALUATION:

Performance is evaluated pursuant to AIM's guidelines for Instructors including regularly scheduled formal and informal observations.

BENEFITS:

Benefits provided for full time teachers are inclusive and not limited to the benefits listed below. The benefits are more fully set forth, at length in the AIM Employee Handbook.

- Health and Dental Insurance
- Life and Long Term Disability Insurance
- Pension Plan
- Personal leave