

## **2018-19 Job Opening: Academic Technologist**

St. Luke's School, a secular, college-preparatory day school serving grades 5 through 12 in New Canaan, Connecticut, seeks a talented Academic Technologist to join its dynamic, enterprising Technology Department. The St. Luke's IT team includes 1 Network Specialist, 1 Systems Support Specialist, 1 A/V Specialist, and 2 Academic Technologists. We promote a thoughtful collaborative environment, focusing not only on the development of solutions for today's challenges, but also on the cultivation of innovative ideas for the future. This is a full-time, 12-month position.

All students at St. Luke's are provided with school-owned technology. For the 2018-2019 school year, this will include a Chromebook for grades 5-7 and a Macbook Air for grades 8-12. The IT Department is responsible for the deployment, maintenance, and ongoing use of these devices, as well as the St. Luke's wireless network, A/V equipment, database management, and student books (including e-books). Although a point person on the team has been designated for each, we work together to meet these responsibilities.

The primary role of the Academic Technologist is to collaborate with faculty to effectively integrate use of technology, enhancing teaching and learning in the classroom. Our team adopts a teacher-driven model: to learn our teachers' goals and pedagogy, raise awareness of exciting opportunities to enhance the student experience, and provide the training and support needed to succeed. The addition of a third Academic Technologist will help us to further inspire students and teachers to leverage the power of technology in their teaching and learning.

### **Primary Job Responsibilities:**

- Partner with teachers to design, deliver, and support technology based projects to augment curriculum.
- Based on skills, assume responsibility for the management of St. Luke's Student Information System or administration of the SLS book purchase program.
- Train/assist teachers to address planned as well as ad hoc technology needs. Results to include relevant, quality training materials that can be reused in the future.
- Assist teachers with the functionality of interactive projectors and with developing the skills to leverage interactivity in the classroom.
- Help support non-academic departments with technological needs.
- Assume project management responsibilities for special projects.

### **Key Skills and Qualities:**

- Creative, innovative, and passionate about education and technology
- Strong written and oral communication skills
- Ability to interact positively with all levels of technical aptitude
- Proven ability to collaborate effectively with others
- Ability and desire to quickly learn about new technology
- Detail-oriented, results-focused
- Strong work ethic
- Classroom teaching experience preferred

St. Luke's attracts families from 25 towns throughout Connecticut and New York. A combination of challenging academics and truly exceptional community support distinguishes St. Luke's and encourages our students to go *above and beyond* their own expectations. St. Luke's offers an inclusive environment where differences in race, culture, and personal beliefs are embraced as assets that enhance education. St. Luke's prides itself on being a forward-thinking school and home to the [Center For Leadership](#) - where students hone their own distinct leadership skills by developing a design mindset, an inclusive ethos, a global perspective, and a service orientation.

St. Luke's School is an equal opportunity employer. St. Luke's School does not discriminate on the basis of race, color, religion, sex, pregnancy, national origin, ancestry, citizenship, age, marital status, disability, veteran status or sexual orientation or any other basis prohibited by law with regard to hiring, terms and conditions of employment or educational programs. We strive to provide a welcoming educational environment where the value and dignity of every member is respected.

If interested, please send a cover letter, resume, and references by email to Eleanor Page, Director of IT, at [pagee@stlukesct.org](mailto:pagee@stlukesct.org), and Jim Foley, Assistant Head of School for Leadership & Innovation, at [foleyj@stlukesct.org](mailto:foleyj@stlukesct.org).