

# **Thacher Montessori School**

## **Academic Support Specialist**

Thacher Montessori School is seeking a full-time academic support specialist for the 2016-17 school year, beginning August 15, 2016. The academic support specialist will provide direct, supplementary support to children and consulting to Montessori lead guides. The staff member will promote academic accomplishment for children grades Preschool through 8 who demonstrate a need for such support.

### **The ideal candidate will have the following qualifications:**

- Licensed for Pre K – 8 Special Education
- Trained and certified in one or more multisensory reading programs
- Trained in math strategies for children aged K – 8
- Capable of implementing strategies to address executive functioning difficulties
- Knowledgeable about Special Education laws and practices related to IEP and 504 plans
- Capable of designing and administering informal and formal evaluation instruments

### **We also look for the following characteristics in candidates:**

- A warm and caring personality
- Flexibility in addressing the needs of children
- Excellent observation skills
- A sense of humility with peers
- Great communication skills both in expression and reception
- Values the unique aspects of being part of a private school community

### **Duties include the following:**

- Provide 1:1 and small group tutorial services to children with identified needs in specific academic subjects
- Observe in classroom settings and provide consultation to Montessori lead guides about educational strategies to support the academic achievement of individual children in the classroom setting
- Maintain clear records of subject matter, strategies and progress for each child engaged in tutorial services
- Participate in meetings as needed to represent and interpret goals and accomplishments of children who utilize tutorial services

- Provide evaluations of individual children engaged in tutorial services as well as the overall scope and implementation of tutorial and consultation activities to Thacher Montessori School administration
- Report progress of individual children to parents, lead guides, school administration and others as directed

Please submit cover letter and resume to Vicky Varnum, assistant business manager at [vickyvarnum@thacherschool.org](mailto:vickyvarnum@thacherschool.org) by **June 15, 2016**.