



HOLY GHOST PREPARATORY SCHOOL

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The Institution:

Holy Ghost Preparatory School (HGP) is an independent private Roman Catholic secondary educational institution founded by the members of the Congregation of the Holy Spirit, the Spiritans. HGP is dedicated to the quality education of college-bound young men through a commitment to excellence in liberal arts and sciences education and through a deep concern for moral, spiritual and ethical values grounded in the traditions of the Congregation of the Holy Spirit. This tradition fosters the development of community in “one heart and one mind”, the cultivation of each student’s unique gifts, academic excellence, and generous service to the poor.

Position Summary:

Holy Ghost Preparatory School is seeking a full-time Computer Science teacher. The ideal candidate will have a minimum of three years of high school teaching experience or its equivalent and will have a college major in Computer Science or a related field.

Preference will be given to candidates with solid foundations in programming and algorithm development, including the ability to teach students Advanced Placement Computer Science A topics and beyond, as well as introducing students to basic HTML, CSS, JavaScript, general webpage and application (app) development. Knowledge of additional computer programming languages is encouraged, preferentially including PHP and MySQL for use in interactive webpage development. Familiarity with Internet Protocols, FTP, and web servers is expected. Commitment and experience in Robotics, as well as furthering interest in STEM areas, including computer science programming competitions is “pivotal”

The candidate will work closely with the Director of Technology in support of the faculty and students needing technology support. Candidates should have a strong interest in working in a collaborative environment with highly motivated students and an experienced faculty, as well as having proficiency integrating technology into instruction. A standard full-time position involves teaching five classes in addition a faculty member is expected to assume community responsibilities such as such as coaching, moderating a student organization or club, on campus supervision and or add two more.

Essential Functions:

- Develop and maintain long range and daily instructional plans
- Integrate technology seamlessly into teaching strategies and practices
- Use a variety of teaching and assessment strategies
- Promote problem solving, cooperative negotiating skills and conflict resolution strategies
- Structure lessons that encourage risk-taking in learning and model life-long learning
- Actively involve students in the classroom through group work, mini-lessons, exploration, questioning, discussion, and other cooperative teaching techniques
- Assist in the development and implementation of the school improvement plan in order to improve student achievement and success

Essential Skills, Requirements, Education and Experience:

- Commitment to embracing Catholic education, specifically the mission of Holy Ghost Preparatory School.
- A team player and team builder that has a passion for and commitment to achieving excellence in all aspects of the School's mission.
- Preference will be given to candidates with Google Apps for Education, PowerSchool, and/or FinalSite experience.
- Problem solving skills in troubleshooting system and network problems and diagnosing and solving hardware or software faults.
- Provides support to the IT department as needed.
- Helps maintain and manage computer labs
- Empower student leadership Google certification
- Strong organizational, leadership, and written and verbal communication skills.