

Thaden School

Assistant Director of Technology

Bentonville, Arkansas

Named in honor of Louise Thaden, a pioneering aviator who was born and raised in Bentonville, Thaden School opened in the fall of 2017 with 50 students in grades 7 and 9. With its well-resourced tuition assistance program and a national faculty, the school has grown to 220 students (grades 6-11) in just two years and is expected to grow over the next several years to serve as many as 500-550 students (grades 6-12). To support this robust growth, the school now seeks an Assistant Director of Technology.

The Position

Reporting to the Director of Technology, the Assistant Director will act as a secondary point of contact and leadership for the technology department. The primary role of the Assistant Director will be assisting with the implementation of and training on new technologies and integrating technology into the Thaden School curriculum through collaboration with faculty and students.

The specific responsibilities of the Assistant Director will include:

- Collaboratively advancing the Thaden mission by researching best practices, developing new curriculum, and implementing accessible, practical, and purposeful technologies
- Providing leadership and support of the effective implementation of educational technology through training, co-teaching, and modeling best practices
- Responding to requests for classroom resources including new hardware, software, and media, while also assisting with classroom specific support requests through the ticketing system
- Providing faculty and staff with tier-one hardware and software support
- In collaboration with faculty, developing and delivering lessons utilizing technology to better accomplish curricular goals
- Collaborating with faculty technology integration specialists
- Managing a team of student technology interns
- Working with the Librarian to educate the community on practical, purposeful, and responsible use of technology
- Cataloging and keeping account of all technology resources
- Assisting in the creation and documentation of processes and procedures
- Supporting the database manager through the creation and management of accounts
- Other duties and responsibilities as assigned by the Director

Experience and Qualifications

Thaden school seeks candidates who have the drive, thoughtfulness, and flexibility to support a diverse and rapidly growing student and employee population. The ideal candidate for this position will be:

- An educator who can facilitate excellent teaching through the utilization of available technologies and resources
- A planner and a builder who can anticipate the needs of a dynamic educational community and advance strategies for meeting those needs
- A collaborator with strong interpersonal skills and the ability to encourage others to take risks outside of their comfort zone
- An administrator with strong organizational skills and attention to detail who can manage deadlines and deliver high-quality work product on time

Qualified candidates must have a bachelor's degree as well as technology experience in an independent school setting.

Applications

Please submit applications to careers@thadenschool.org. Applications should include a cover letter and resume. The start date is negotiable but must be no later than July 1, 2020. Thaden is an equal-opportunity employer and complies with all federal, state, and local laws that prohibit discrimination in employment because of race, color, national origin, citizenship, age (18 or older), religion, disability, marital status, veteran status, and sexual orientation.

The School and the Region

A non-sectarian independent school under the direction of its own board, [Thaden School](#) offers a challenging and innovative educational program that ignites in students a passion for discovery and learning, prepares them to succeed in college, and inspires them to lead lives of integrity, purpose, and responsible global citizenship.

At the core of the school's mission is a commitment to balance that takes many forms: a curriculum that integrates the sciences and the humanities; indoor and outdoor teaching spaces where sustainability is a tangible part of the lesson; hands-on programs for civic engagement; athletics and physical education programs that build confidence and character through competition and meaningful participation; and a diverse faculty and staff that empower students to think deeply and expansively about their potential and place in the world. The school's remarkably robust indexed tuition program supports the creation of a balanced learning community where students of many perspectives, talents, and interests come learn and grow stronger together.

Located on a 30-acre campus in downtown Bentonville, the school is walking distance from the town square, Brightwater Culinary Institute, The Momentary (Crystal Bridges' center for contemporary arts), and a variety of other educational resources. The school has also engaged a nationally renowned team of architects to design an enduring and innovative campus that will spark curiosity, inspire creativity, and invite reflection. The school's first permanent buildings opened this fall, and two more will be ready for occupation in 2021.

With more than 500,000 residents, the region combines a thriving economy with the natural beauty of the Ozarks and a rich variety of cultural and recreational amenities such as the [Crystal Bridges Museum of American Art](#), the Razorback Regional Greenway, the [Scott Family Amazeum](#), and the [Bentonville Film Festival](#). Northwest Arkansas is also home to the world headquarters of three Fortune 500 companies (Walmart, Tyson Foods, and J.B. Hunt) as well as the University of Arkansas. For more information about the region and its national rankings, see [Finding NWA](#) and the website for the [Northwest Arkansas Council](#).

The school's website features videos and additional information regarding its educational programs, faculty and leadership team.