



Academic Technology Integrator

The Park School is a Pre-K to Grade 9 independent school in Brookline, MA dedicated to excellence in education. The cornerstone of Park's program is academic excellence, combining both high standards of scholarship and the encouragement of each child to develop to his or her greatest potential. Our school community fosters a nurturing environment in which children develop curiosity, express creativity, appreciate the value of hard work and discipline, and experience the joy of learning. Park's faculty encourages each student to strive for intellectual, physical and moral growth and to become contributing members of the community.

The Academic Technology Integrator is a member of the school's technology department and reports to the Director of Technology. This 12-month position is responsible for working with faculty and staff to integrate technology in support of the school's mission and curricular goals. *The ideal candidate will bring a history of collaborative, self-directed work as well as a good sense of humor. They will also have at least three years of experience teaching in the classroom and draw upon that understanding to inspire members of the Park community.*

Duties & Responsibilities

- Regular meetings with academic departments and grade level teams to understand the culture and curricula of the school and plan integration strategies;
- Plan and provide ongoing one on one training and work sessions for faculty and staff;
- Work with the "technology coaches" to coordinate the planning and delivery of small and large scale professional development opportunities;
- Support the development of tech focused clubs and extracurricular activities for students;
- Participate in division and technology department meetings regularly;
- Support the ongoing development of the school's technology scope and sequence;
- Provide Level 1 tech support to students, faculty and staff;
- Coordinate the technology needs of the school's summer programs;
- Occasionally interface with tech vendors and other third party service providers;

Knowledge, Skills & Abilities

- Bachelor's degree required, Master's in Education or Educational Technology preferred;
- Mastery of the Google Apps for Education suite;
- Fluency within both Apple and Windows environments (laptops and tablets);
- Experience within Chromebook environments;
- Experience with coding and/or robotics;
- Experience with FileMaker or similar database systems;
- Experience with video and audio editing;
- Classroom teaching experience;

- Strong presentation skills;
- Knowledge of current trends in educational technology;
- Knowledge of current trends in education and professional development;
- Capable of generating high quality instructional materials;

Competitive salary and benefits, including a strong professional development program, will be commensurate with qualifications and experience. The Park School welcomes candidates who will add to the diversity of our community and who have demonstrated commitment to diversity, equity and inclusion in their teaching and learning.

Interested candidates should complete an online [Employment Application](#) and upload a cover letter, resume, and contact information for three references through the online system.

The Park School is an equal opportunity employer and does not discriminate on the basis of race, color, religion, national or ethnic origin, ancestry, sex, disabilities, sexual orientation, gender identity and expression or family composition or any other status protected by applicable law in the administration of its employment, education, admission, financial aid, and other policies and programs.