Director of Technology

Full-time, FMLA Exempt position to begin in July, 2016

Presidio Hill School (PHS) is a proud progressive preK-8 independent school comprised of approximately 225 students and 30 faculty members, and located in the Presidio Heights neighborhood of San Francisco, California. Established in 1918, Presidio Hill School is the oldest progressive independent school in the state. Child-centered and inclusive, the school graduates students who know themselves well, are creative and critical thinkers, who love learning, and who have developed skills and tools to contribute positively to their local communities. The school focuses on social and emotional as well as cognitive learning as the needed balance to a productive and well-balanced life. PHS is strongly committed to hiring and supporting a diverse faculty and staff and to developing the cultural competency of all members of the community.

Presidio Hill School seeks an outstanding, experienced Director of Technology to provide leadership to the school's educational technology program and manage its technology infrastructure. Ideal candidates will be energized by the opportunity to work with all constituencies in the school to grapple with contemporary ethical issues in technology such as access, privacy, civil rights, security, and sustainable practices. We seek candidates who enjoy the interplay between the micro and macro aspects of the job and who will be excited to employ a range of pedagogical and interpersonal approaches in a values-based community. Candidates should have a demonstrated commitment to addressing issues of equity, belonging, privilege, and justice and passion for working in a progressive educational environment.

The Director of Technology position primarily comprises three main areas of focus:

Curricular Leadership:
- Promote an environment that encourages creative, independent, and responsible use of instructional technology throughout the school, including media literacy and online ethics training for students. This could, but does not necessarily, include direct classroom instruction.
- Assist teachers in planning for the use and integration of technology in the instructional program
- Support and supervise the 1-to-1 iPad program in the Middle School

Technical Support:
- Provide hands-on tech support and trainings as needed for staff (educational and administrative), students and parents, and supervise tech support contracts as needed
- Attend faculty meetings and be responsive to faculty and staff's technology concerns and needs in real time

Technology Infrastructure Management:
- Assess, update, and maintain current state of technology infrastructure and educational technology use, and make recommendations for ongoing maintenance and improvements, including staff training, asset purchasing and allocation, and work prioritization
- Manage Google Apps for Education domain, inRESONANCE Student Information System (built on FileMaker Pro), wireless internet infrastructure, and website back-end infrastructure

Qualifications:
Bachelor's degree in a related field required, Master's degree preferred.
5 years experience, experience in independent schools preferred.
Patience, humor, and solid people skills.
In-depth Mac OS and application troubleshooting, Microsoft desktop troubleshooting, and networking.

Previous experience in an independent school setting is a plus.

Presidio Hill School seeks a faculty and staff who reflect the broad range of diversity in the San Francisco Bay Area. We actively support equal opportunity for all people and encourage people of color and LGBTQ candidates to apply. Interested candidates should send a cover letter and resume to Tony Morgan at tony@presidiohill.org. No calls, please.