

Lower and Middle School Librarian/ Instructional Technologist

Goals of Position:

- Ensure that students and staff are effective users of ideas and information
- Empower students to be critical thinkers, enthusiastic readers, skillful researchers, and ethical users of information
- Collaborate with classroom teachers to design and implement units of instruction, and assess student learning

Roles and Responsibilities:

- Collaborate with classroom teachers as partners in instructional process, and design, teach, and assess learning experiences that incorporate inquiry, information literacies, and critical thinking
- Foster a creative, flexible environment within a professional, neat physical space that establishes the library as an essential part of the learning community
- Promote a love of reading and lifelong learning, as well as the ethical use of information
- Provide and plan for ongoing professional development for faculty in collaboration with division heads, director of teaching and learning, and head librarian
- Through implementation of a school-wide, scaffolded program, teach students to build on prior knowledge to construct new knowledge
- Evaluate, promote, and use existing and emerging technologies to support teaching and learning
- Stay current in professional practices, educational research and maintain professional memberships
- Develop and maintain resources appropriate to the curriculum, learners, and instructional strategies of the school community
- Manage library outreach efforts, including visiting authors, and partnerships with other libraries and agencies
- Manage parent volunteers in LS and Terry libraries
- Establish and implement procedures for selection, acquisition, circulation, and sharing of resources in all formats

Scheduled Duties:

- Teach weekly library classes for grades PK-3
- Collaborate with faculty in grades PK-5 to effectively integrate technology into curriculum, including co-teaching during IPC and other classroom periods as needed
- Present regularly at faculty meetings as part of ongoing professional development in technology and information sciences
- Complete arrival, dismissal, lunch and recess duties as assigned
- Write narrative comments for student progress reports
- Other duties as assigned

Position Requirements:

- Master's degree in education, library science, or instructional technology
- Excellent oral and written communication skills
- Proven skills in collaboration and instructional leadership

- Commitment to ongoing professional development

For consideration, qualified and interested candidates should e-mail C.V. and cover letter to dobrien@derbyacademy.org. **No phone calls or faxes, please.**

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