



# CARROLLWOOD DAY SCHOOL

## **Lower Division Director of Innovation:**

The Lower Division Director of Innovation will serve as supervisor of our innovation initiative. He or she will work closely with our lower division technology integrator, our librarian, maker lab teacher and IB coordinator to help teachers integrate media, technology and coding into every classroom in the lower division. The innovation specialist will provide instruction in media literacy and technology as well as lead our enrichment program.

### **Key Roles:**

- To empower students to collaborate and to become critical thinkers, enthusiastic readers, skillful researchers, and ethical users of information
- To instill a love of learning in all students and ensure equitable access to information
- To collaborate with classroom teachers and specialists to design and implement lessons and units of instruction, and assess student learning and instructional effectiveness
- To encourage the use of instructional technology to engage students and to improve learning
- To specifically focus on training staff and students on coding to provide students with the skills they need for their future academic success
- Innovation specialist will oversee:
  - Technology Integrator
  - Librarian
  - Maker Lab/Science and ECC Innovation Teacher
- Chair of all school innovation committee

### **Qualifications:**

- Minimum of 5 years teaching experience
- Master's Degree in field preferred
- Experience implementing technology and training staff
- A leader in innovation

Competitive candidates should demonstrate leadership in innovation through experience in implementing technology, programs, and professional development with faculty. They should have an understanding of and affinity for students

(grades PK-5) and show an ability to work with students who vary in ability and learning styles. They should be intuitive coaches, capable of meeting faculty at their current level of comfort and expertise and bringing them into the innovation process. They should understand innovation is a process not a product oftentimes individually defined. They should also demonstrate support of enrollment and retention by leading clubs or organizations and participating in extracurricular school activities.

Candidates should e-mail a cover letter, resume, and a list of four references to the following:

Trudi Buscemi - Head of Lower Division [tbuscemi@carrollwooddayschool.org](mailto:tbuscemi@carrollwooddayschool.org)

Anna Boodoo - Assistant Head of Lower Division -  
ECC [aboodoo@carrollwooddayschool.org](mailto:aboodoo@carrollwooddayschool.org)

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