

Technology Integrator (Primary School)
Lycée Français de New York

Schedule: Full Time (40 Hours), 12 month position

Start Date: Summer 2015

Reporting: Director of Digital Learning

The Lycée Français is committed to designing a learning environment that encourages 21st century skill development, harnesses technology to enrich the learning experience and equip all students to thrive in a STEM intensive world. The Primary School Technology Integrator works with Pre-K through 5th grade teaching, provides front-line tech support, co-teaches and collaborates with teachers to integrate technology and leads faculty and staff training.

Responsibilities for this position include, but are not limited to the following:

- Co-teach classes in the Primary School, as the academic schedule demands.
- Design, coordinate and provide educational technology professional development opportunities for students, faculty and staff, including orientation training for new and returning faculty during the last two-weeks of August.
- Lead a group of faculty members who are leaders in technology integration through the "technology ambassador program".
- Contribute to an environment that encourages creative and independent use of educational technology throughout the school.
- Model effective uses of current and new instructional technology inside and outside the classroom for teachers and students.
- Contribute to the design of computer science and technology integration curricula.
- Instruct users in the appropriate uses of technology in an educational environment.
- Teach technology related after school club(s) (for extra compensation).
- Provide input regarding school-wide and primary-wide technology initiatives, policies and pilot programs.
- Provide Level I end-user technical support to both faculty and students on a wide variety of issues including printing, connecting to the network and password resets.

Desired Skills/Abilities/Knowledge/Experience

Required

- Passion for education
- Patience
- Empathy

- Self motivated and independent
- Flexibility
- Non-judgmental
- A team player
- Creative thinker and problem solver
- Constantly searches for and develops new ideas
- Change management skills
- Willing to do anything needed; generous of time, thought and energy
- Love of technology as a tool for teaching and learning
- Understanding of curriculum, teaching, learning, and students' and teachers' needs
- Excellent interpersonal and oral and written communication skills
- Minimum 3 years experience in an educational setting
- Experience working with Primary (Pre-K through 5th grade) grade levels
- Bachelor's degree or French equivalent

Preferred

- Experience in a 1:1 environment
- Experience with online/blended learning
- Ability to communicate in French and in English
- Familiarity with the French Curriculum
- Masters in Educational Technology or related field
- Familiarity with:
 - iOS, OSX, Windows and mainstream applications (MS Office, Adobe CS, etc)
 - Web Tools
 - Google Apps for Education
 - Using iPads and laptops in the classroom
 - Interactive Whiteboards (SMART)
 - Filmmaking and video editing
 - Fabrication: 3D Printing and Makerspaces

Applications must be submitted online by using the link provided, and any required supporting documentation (cover letter and resume) must be uploaded via the [application form](#). Applications will be reviewed as they are received, and the position will remain open until filled.