FORDHAM UNIVERSITY
THE JESUIT UNIVERSITY OF NEW YORK

Position: **A05095**   **Date: 08.06.19**

ADMINISTRATIVE POSITION ANNOUNCEMENT

TITLE OF POSITION/RANK: Senior Systems Analyst

DEPARTMENT: Fordham IT, Rose Hill

OVERVIEW:

The Senior Systems Analyst works in the context of a collaborative team to deliver academic and research solutions in support of the Academic Computing Environment, as well as business solutions on behalf of the University Administration leveraging their areas of expertise.

RESPONSIBILITIES:

- Manage Fordham's Google Suite implementation and other SaaS products.
- Build and maintain applications deployed to cloud infrastructures to support pedagogy or academic research.
- Support the installation and integration of layered products including but not limited to Databases, Web Services, Applications Services, and Data Transformation tools.
- Facilitates open communication and collaboration within a multi-functional cross-silo team and faculty stakeholders.
- Manage vendors to facilitate the delivery of services, control costs, drive service excellence, mitigate risks, and gain increased value throughout the life of the relationship.
- Maintain competency in one or more in the following areas for the ongoing support of systems: System administration of Microsoft Windows or Linux systems, Network Security, Vendor Management, Cloud Services, Process Automation/DevOps, Project Management (traditional/agile), System lifecycle management, Service Brokering, System Design, and Architecture.
- Advises team activity in the identification of many of the following: implementation requirements, functional designs, process designs, prototyping, testing, training, and defining support procedures, service levels, and restoration objectives in the event of a loss of service.
- Assures adherence to proper processes and procedures as defined in the latest documentation pertaining to infrastructure, design, configuration, process, and procedures — Amends documentation as needed.
- Incorporates best practices into all recommendations for pre-deployment, implementation, and day forward processes.
- Needs to be available for support (which may be off-hours). This includes acting as an on-call resource during extended coverage periods on a rotating basis; Overnight, and weekend support; participating in Incident Response, Disaster Recovery, and Business Continuity testing or execution as needed.

QUALIFICATIONS:

- Bachelors of Arts/Bachelors of Science Degree in Technology or equivalent practical experience required.
- Good communication, customer service, and leadership skills.
- Five years of system administration, including Linux and/or Windows experience.
- Fluency in at least one scripting language – preferably Python.
- Experience managing Google G Suite and other cloud-based applications.
- Strong skills in the following ITIL practices are required: system integration, change management, incident management, problem management, and service management.
- Experience with virtualization, VMWare, networking, firewalls.
- Working knowledge of public cloud infrastructure providers like AWS, AZURE.
- Broad understanding of industry trends across architecture, cloud operating platforms, cloud security, and data management.

SALARY: Commensurate with experience

FLSA CATEGORY: Exempt

START DATE: ASAP

SEND LETTER AND RESUME TO: **casmjobs@fordham.edu**

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