



Waterfall Schools is a trio of Christian independent schools based in **Hillcrest, KZN**, incorporating Waterfall Pre-Primary, Waterfall Preparatory and Waterfall College.

We are looking to recruit a:

Systems Administrator

Minimum requirements:

- A relevant tertiary level qualification (CompTIA A+ and N+ Preferred)
- Excellent written and verbal communication skills and strong IT skills
- Optimism and an ability to build strong working relationships at all levels
- An ability to work both independently and as part of a team
- Good time management with the ability to work under pressure and prioritise
- The successful applicant will need to be proactive, confident, approachable and well-presented; a person of integrity who shares the vision and values of the school.

Main duties:

- The successful candidate will report to the Schools' Business Manager and work within the Schools IT Team.
- Maintain and optimise the school's IT infrastructure
- Provide technical support to staff
- Work to continuously improve IT systems and processes.

To apply, please [click here](#) or visit www.waterfallcollege.co.za/hr-systems. You will be required to upload your CV and a 1 to 2 minute video explaining how you would respond to the following scenario:

A staff member reports that the internet across the school feels unusually slow. They're struggling to load websites and access shared drives. Please outline how you would begin diagnosing the issue, what steps you would take to identify the cause, and how you would communicate with affected staff during the process.

Only short-listed candidates will be contacted.

Closing date: Friday, 4 July 2025

Commences: Friday, 1 August 2025 (or as soon thereafter as possible)

In line with POPIA (Protection of Personal Information Act), Waterfall Schools will attempt to ensure the confidentiality of all applicants for this role. All reasonable measures will be in place to protect personal information used in the recruitment, selection and reporting process. By submitting your application for this position, you are recognising and accepting this disclaimer.

If you have not been contacted within 7 days after the closing date of this advertisement, please accept that your application has been unsuccessful. Waterfall Schools reserves the right not to proceed with filling the post. An application in itself will not entitle the applicant to an interview or appointment, and failure to meet the minimum requirements of the advertised post will result in applicants automatically disqualifying themselves from consideration.