CAREER OPPORTUNITY
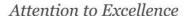
Position Available: Primary / Elementary Teacher / Technology Integrator
Location: Rundle College Collett School, Calgary, Alberta
Start date: August 19, 2019
End date: No later than June 30, 2020
Posting: Internal / External
Capacity: 1 FTE Temporary Position
Application closing date: March 15, 2019

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Rundle College is an independent, coeducational, day school that was founded in 1985 and provides an outstanding educational experience for approximately 1080 students in Kindergarten through Grade 12. In addition to academic achievement, Rundle's programs emphasize character development, leadership training and good citizenship.

Rundle College Society is a not-for-profit corporation with approximately 175 faculty and 37 staff, it has a strong presence in the community as an established employer.

Rundle College is committed to its Mission: to create a nurturing, engaging environment that provides an enriched, personalized education, preparing students for an ever-changing world. Rundle College will help students discover their potential, challenge them to attain their best and celebrate with them when they do.

Rundle College Society is seeking a Teacher / Technology Integrator to join the Collett Primary / Elementary school for a temporary term.
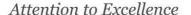
Position:

The Teacher / Technology integrator is responsible for providing technology leadership for faculty and staff.

Duties & Responsibilities:

- Develop and present Professional Development workshops and materials to assist teachers in the planning and use of instructional technologies.

- Teach and/or team teach technology-related lessons as needed with classroom teachers. This might include, but not be limited to: robotics, coding, digital citizenship and using the 3D printer.
- Facilitate the creation of technology-based lesson plans and curricula.
- Provide hands-on assistance with equipment and basic troubleshooting.
- Collaborate with faculty to develop long-term technology goals and vision.
- Oversee and manage the learning management system and collaboration platform.
- Perform basic troubleshooting, scheduling and management of PowerSchool.
- Develop, and teach and/or team teach digital responsibility / digital citizenship material.
- Teach students in a variety of technological contexts and levels in the K - 6 programs.
- Participate in the comprehensive c0-curricular program at Rundle College Collett School.
- Other duties as assigned by the Principals.

Knowledge, Skills & Technical Ability:

- Experience working with educational technology.
- Experience with various technology platforms (Mac or Windows, preferably both) in a technician/consultant capacity or as a teacher within a school.
- Experience with learning management systems.
- Experience using Google apps for Education.
- Experience with Web development and software.
- Able to work with users of different skill levels and ability.
- Knowledge of current technology trends in education.
- Creative thinker and problem solver.
- Alberta Teaching Certification.

How to Apply:

All qualified candidates are encouraged to apply and express their interest in confidence via email to clark@rundle.ab.ca no later than March 15th, 2018.

We appreciate all applications, however only those candidates selected for an interview will be contacted.

Rundle College is committed to providing accommodation for persons with disabilities. Please contact Rundle College administration office 403-291-3866 for further details or if you require any information in an alternate format. Rundle College is an equal opportunity employer.

*** PREFERENCE WILL BE GIVEN TO INTERNAL CANDIDATES ***