Available Position: Upper School Academic Technology Specialist
Department: Technology
Date Posted: February 29, 2016
Start Date: 2016-2017 Academic Year

The Hockaday School is an independent, college preparatory day and boarding school for girls of strong potential and diverse backgrounds who may be expected to assume positions of responsibility and leadership in a rapidly changing world. With an enrollment of more than 1,000 students, The Hockaday School is the nation's largest pre-kindergarten through grade 12 independent girls' school. Ranked among the country's finest college preparatory schools, it was founded 102 years ago and continues today to build on its original Four Cornerstones: Character, Courtesy, Scholarship, and Athletics.

The Hockaday School is seeking an Upper School Academic Technology Specialist for the 2016-2017 school year. The primary goal of this specialist is to bring new technologies in the world of education and beyond to our Upper School classrooms. The Upper School Academic Technology Specialist will be a member of the Upper School faculty and the Technology Department.

PRIMARY GOAS AND RESPONSIBILITIES

- Work with teachers and students in the classroom as well as research and discover innovative ways to use technology.
- Provide technology expertise, current research, and best practice benchmarks to division heads, deans, academic departments, grade level teams and individual faculty members to design, measure, and evaluate exercises, student projects, rubrics, standards, and technology-rich curriculum that improves student learning.
- Design, coordinate, and deliver technology-related faculty professional development content through one-on-one meetings, self-study, presentations, workshops, and conferences.
- Teach or team-teach technology related courses or lessons.
- Annually assess the quality/effectiveness of technology integration using established criteria.
- Report progress and activities to both the Director of Technology and Head of Upper School
- Maintain a complete divisional list of instructional technologies, including applications, member ships, websites, and special purpose hardware.

EXPERIENCE / QUALIFICATIONS & SKILLS

- B.A. or B.S. Degree in a related field/ Master's Degree preferred
- Three to five years of experience in instructional technology integration
- Familiarity with topics such as design thinking, cloud-based technologies, STEAM integration, the "Maker Movement"
- Knowledgeable about programming
- Has experience with multiple platforms including IOS, Windows 8, and Mac Operating Systems.

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SKILLS AND CHARACTERISTICS

- Is an innovation expert
- Is thoughtful and observational
- Inspires change in others
- Often uses different techniques to communicate and source ideas from diverse areas
- Habitually sets and achieves goals
- Has a dynamic work style that balances creation with implementation and innovates by iteration
- Demonstrates commitment to the ideals expressed in the Hockaday Tenets of Faculty Excellence
- Demonstrates resilience
- Demonstrates commitment to being a supportive and energetic colleague and mentor

Applicants should complete an online application for employment, including a letter of interest, a statement of teaching philosophy, résumé, and transcripts (unofficial are acceptable). Please look for an email confirming receipt of your application.

Any questions, contact recruitment@hockaday.org