

Director of Science & Engineering Outreach

Status: Full Time Exempt

Department: Academic Administration

Reports to: Assistant Head of School

Summary: Pacific Ridge School seeks candidates for the position of Director of Science and Engineering Outreach. This appointment will be effective August 1, 2016. At Pacific Ridge School, our mission statement drives all of our work: *In a community that fosters academic excellence, ethical responsibility and global engagement, Pacific Ridge School prepares students for college and a purposeful life.*

In support of Pacific Ridge's mission, the Director of Science and Engineering Outreach engages with faculty, staff, and administration to further the School's development, organization and promotion of curriculum and programs based in engineering, technology and science. This position also advises and oversees the School's focus in the extension and summer programs offered. Additionally, this position serves as a Teacher of Design and Engineering.

Essential Duties and Responsibilities include, but are not limited to, the following:

- Emphasize and develop initiatives regarding design, engineering, technology and science in extension and summer programs
- Manage marketing and promotion of after-school extension and summer programs
- Work with Teachers of Science and other faculty members to further integrate design and engineering efforts at PRS
- Serve as a faculty advisor, in conjunction with other faculty, to student groups involved in engineering, technology and science, including affinity groups and clubs
- Teach the equivalent of one or two courses, depending on interest and expertise, and perform all duties expected of a PRS faculty member
- Develop and manage a network scientific-based internship opportunities for Pacific Ridge Students (both during the summer and school-year)
- Perform other duties, as assigned

Qualifications:

Candidates must have demonstrated experience working in the promotion of design, engineering, science and technology initiatives, and specifically the school seeks candidates who have the following:

- Passionate about and creatively driven in the areas of design, engineering, science and technology
- Ability to fully engage with the mission and happenings of the school community
- Ability to energize and inspire others
- Ability to take initiative of projects and task assignments
- Demonstrated business acumen in program development and implementation
- Eagerness to build relationships and networks within and beyond the PRS community
- Experience and fondness for working with adolescents
- Bachelor's degree, master's degree preferred

This is an 11-month position beginning in August 2016 with responsiveness expected to his/her programs year-round.