Long-Term Substitute
Middle School Innovation & Technology
Associate Teacher

Open Window School has an excellent opportunity for an individual to support grades 5-8 curriculum and instruction as an Innovation & Technology Associate Teacher Long-Term Sub in our fully outfitted Innovation & Technology Lab, a state-of the art innovation facility and fabrication lab for twenty first century learning.

The Middle School Innovation & Technology Associate Teacher will assist in teaching technology, computer science, engineering design, and maker skills, as well as collaborate with faculty to design and coordinate interdisciplinary activities to promote innovative learning. The ideal candidate will have a passion for making, design thinking, project-based learning, and STEM education as well as experience or interest in working in a student-centered, collaborative, and inquiry-based educational environment.

This is a Long-Term Substitute position from Jan 3 – March 24, 2017. There may also be an opportunity to serve as a 2nd Grade Long-Term Substitute Associate Teach from March 27-June 16.

Requirements include:
Applicants must meet these requirements to be considered for the position.
- Associate's or Bachelor's Degree
- Experience working with groups of children preferably in a classroom setting
- An interest in project-based learning, design thinking, and STEM education
- Facility at mastering and teaching technology and techniques
- Creative, resourceful, adaptive, and flexible

Well qualified candidates will have the following:
- Experience with intellectually gifted children
- Experience with robotics, digital fabrication, electronics, hand/power tools, media production, and/or computer science

Though many of our Associate Teachers hold a teaching certificate, it is not required.

Start Date: January 3, 2017

Expectations Include:
- Build students' confidence and self-esteem as you come to know them as learners and individuals
- Practice and model respect for individual differences, learning styles and rates of learning
- Encourage the development of shared community values, such as honesty, kindness and respect
- Maintain a cordial, flexible, and professional relationship with colleagues

Primary duties include, but are not limited to:
- Assist with the teaching of grades 5-8 technology courses with a focus on computer programming, physical computing, engineering design, and making
- Work collaboratively with teachers to develop integrated projects that incorporate principles of innovation and design into curriculum; co-lead and co-teach with teachers in the lab and classroom

- Assist with the organization, maintenance, and inventory of hardware, software, and other materials in the Innovation & Technology Lab
- Support classes, students, and teachers that use the Innovation & Technology Lab, ensuring safety of all makers in the space
- Supervise the playground, implementing recess rules and discipline
- Supervise lunch, transitions and study halls during the school-day
- Attend required in service days, meetings, seminars and training sessions
- Attend and participate in school events
- Participate in frequent field trips (all grades)
- Participate in class meetings and other community building activities
- Maintain a high level of professionalism and confidentiality
- Assume the Lead Innovation & Technology Teacher role when necessary

<u>Compensation & Benefits</u>:
- This is an exempt, faculty position, not eligible for overtime.
- Base pay $7500 (paid $2500/month Jan-March).
- Opportunities to work with after school auxiliary programs may be approved and paid at $30/hour.
- This position qualifies for Open Window's generous benefits package, including employer paid medical, dental, and vision benefits.

<u>To Apply:</u>
Applicants should submit a cover letter describing their interest in and qualifications for this position, a resume, and three professional references. No phone calls, please.

      Email: jobs@ows.org

      Subject Line: ITAT2017 – "your last name"

Applicants who do not use the specific subject line will not be able to be considered for the position.