

Position Title: Director of Academic Technology

Status: Full-time Exempt

Position Description

About Tabor Academy

Tabor Academy is a selective independent coeducational boarding and day school of 500 students in grades 9-12. Located on 87 acres of waterfront property on Sippican Harbor, the village of Marion in the southeastern corner of Massachusetts is under an hour's drive from Boston and Providence. Established in 1876 to serve the children of Marion, Tabor today serves students from 20 states and 21 countries with broad socio-economic representation and a myriad of cultural and educational experiences.

Summary

Tabor Academy is seeking an experienced educational technology professional to provide vision and leadership on technology integration within the curriculum. This full time, faculty position offers a unique opportunity to shape our approach to technology both in and out of the classroom, with a focus on communication, collaboration, relevance, and digital citizenship. This position works closely with the Dean of Studies and the Academic Council, Information Technology, and the Leadership Team.

For a complete job description visit: <http://www.taboracademy.org/Page/About-Us/Employment>

Key Responsibilities

- Provide strategic leadership, vision, and direction around technology adoption and integration within the curriculum
- Working closely with IT and academic leadership, spearhead the creation, implementation and evaluation of a school-wide strategic technology plan
- Develop, coordinate, and teach workshops on instructional and administrative applications of technology; assist faculty in group and 1-on-1 settings as needed
- Work within academic departments to incorporate technology in service of departmentally identified goals for teaching and learning
- Serve as an internal resource for technology integration and digital citizenship
- Provide expertise and usage support on the school's learning management and student information systems

Key Characteristics

- Knowledge of current pedagogical strategies and technology trends and products, and high level of proficiency with educational technology
- Possess a high degree of cultural competency and demonstrated experience working with diverse populations
- Excellent interpersonal, communication (writing, presenting, listening), and organizational skills, and the ability to interact and work effectively with students, parents, faculty and other employees with tact and professionalism, in person, on the phone and over email
- Convey patience, empathy, enthusiasm, and good humor in their work with adolescents and faculty

Position Title: Director of Academic Technology

Status: Full-time Exempt

Position Description

- Enjoy collaborating with colleagues within and across all areas and aspects of school life
- Invest in the community and participate in the lives of our students outside the realm of academic technology

Requirements:

Requirements include a Bachelor's degree, with a Master's degree in a related field preferred, as well as classroom teaching experience, preferably at the secondary school level. Demonstrated success leading fellow educators in professional growth related to technology use is ideal.

To Apply:

Electronic materials only. If interested, please send cover letter, resume, and educational philosophy to careers@taboracademy.org with "Academic Technology" in the Subject line.

Tabor Academy does not unlawfully discriminate on the basis of age, gender, religion, race, color, sexual orientation, gender identity, genetic information, disability, or national or ancestral origin in the administration of its educational policies, scholarship and loan programs, athletic and other Academy-administered programs, or in the administration of its hiring and employment practices.